

Minutes of the Borough Council Zelienople, PA

8/30/2021

7:30 PM Council-Regular

MasterID:

703

The August 30, 2021, Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council President Allen Bayer in the Council Chambers located at 111 W New Castle St., Zelienople PA 16063. This meeting was held in a limited in-person environment as well as remotely through the WebEx technology due to the current coronavirus pandemic situation and to comply with state and CDC recommendations to limit in person public meetings. It still complied with all rules of advertisement and the public had access to the meeting and was able to participate. In-person attendance were council members, Allen Bayer, Andrew Mathew III, Marietta Reeb, Doug Foyle, Ralph Geis, Gregg Semel, and Mayor Thomas Oliverio. Mary Hess was not present.

Also, in attendance were Borough Manager Don Pepe, Solicitor Bonnie Brimmeier, Police Chief James Miller, and Borough Engineer Tom Thompson.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Oliverio

VISITORS

In Person:
Lauren Shorr

Remotely:
There were two present who did not identify themselves.

PUBLIC COMMENT:

CONSENT AGENDA:

A motion was made by Mr. Mathew, seconded by Mr. Semel, to approve:

- Minutes of the August 9, 2021, Council Meeting

Motion carried 6-0.

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OLD BUSINESS:

CONSIDER RESCHEDULING CONTINUED PUBLIC HEARING ON PROPOSED ORDINANCE #878-21

A motion was made by Mr. Foyle, seconded by Mr. Geis to affirm continuing the Public Hearing from August 30, 2021, to October 4, 2021, and to authorize the Borough Manager to make arrangements for the Strand Theater venue and to advertise accordingly.

The citizen response to the recent Public Hearing on Proposed Ordinance #878-21 held on August 9, 2021, was considerable and informative. So much so that the hearing was to be continued until August 30, 2021, to allow for more input from all parties. In the meantime, there was additional thought to changing the venue to allow for easier public access and to also postpone the hearing until early October to allow for citizens to be able to be better prepared to address this ordinance to the council.

With that in mind, the Public Hearing set for August 30, 2021 will be moved to the Strand Theater to October 4, 2021, at 6:30 pm. This would be a standalone meeting to allow for more time to address concerns by all parties.

Motion carried 6-0

NEW BUSINESS:

CONSIDER SPECIAL EVENT PERMIT APPLICATION – TIMBERBROOK BLOCK PARTY

A motion was made by Mr. Geis, seconded by Mrs. Reeb to approve the Special Event Permit Application – Timberbrook Block Party to be held on Saturday, September 25, 2021 from 4:00 pm to 11:00 pm at 173 Oakdale Drive to 177 Oakdale Drive provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the following conditions:

- Sponsor must notify all affected neighbors of the road closure on Oakdale Drive from 173 Oakdale Drive to 177 Oakdale Drive.
- The Borough is agreeing to close the road as stipulated for their event.
- Be responsive to complaints on noise.
- Should a second complaint be received all music will be shut down.

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- They coordinate with the Street Department to obtain cones, barricades, and signs for street closure and coordinate with the Police Department for safety concerns, no later than Monday prior to the event.
- Responsible party is liable for the return of any Borough owned cones, barricades, signs, etc. and must sign a release form for the use of such borough owned property.
- They ensure that the area is cleaned of any trash and debris when the event is completed.
- This is not a Borough sanctioned or sponsored event, so they are solely responsible for adhering to all COVID-19 safety rules that apply at the time of the event.

Motion carried 6-0

CONSIDER SPECIAL EVENT PERMIT APPLICATION – BUDDY LOTT MEMORIAL SCHOLARSHIP CONCERT EVENT

A motion was made by Mr. Semel, seconded by Mr. Mathew to approve the Special Event Permit Application – Buddy Lott Memorial Scholarship Concert Event to be held on September 12, 2021 from 4:00 PM to 7:00 PM at the James A. Ayers Sr. Amphitheater and the Zelienople Community Park provided that the responsible party noted in the application coordinate communications with and be responsive to the Chief of Police and Public Works Director as needed and comply with the Borough of Zelienople's Special Event Rules, Code of Ordinances Chapter 174, Special Events and Alcoholic Beverages, Parades & Public Gatherings & all applicable Federal, State, and Local laws and with the following conditions:

The request includes the following conditions:

- Be responsive to complaints on noise.
- Should a second complaint be received, all music will be shut down.
- You must ensure that the area is cleaned of any trash and debris when the event is completed.
- This is not a Borough sponsored event, so it is your responsibility to ensure everyone adheres to all COVID-19 safety rules and guidelines that apply at the time of the event.
- Ensure that measures will be taken to establish proof of legal age prior to any individual being permitted to consume alcoholic beverages.
- All participating vendors must obtain a special occasion permit from the PLCB, if required.

Motion passed 6-0.

CONSIDER PAY REQUISITION ESTIMATE #8 TO THE CONSTRUCTION CONTRACT FOR THE ZELIENOPLE BOROUGH REVITALIZATION/ ECONOMIC DEVELOPMENT PHASE 2-ECMS PROJECT

A motion was made by Mr. Mathew, seconded by Mr. Foyle to approve M and B Services LLC ECMS Pay Requisition Estimate No. 8 in the amount of \$116,184.85 for the Revitalization/Economic Development Phase 2-ECMS Project.

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The work has been completed as noted. After payment by the Borough, the pay request will be submitted to DCED for reimbursement.

Motion passed 6-0.

REQUEST AUTHORIZATION TO PURCHASE A 2021 FORD POLICE INTERCEPTOR TO REPLACE THE 2012 CHEVROLET POLICE VEHICLE

A motion was made by Mr. Mathew, seconded by Mrs. Reeb to authorize the purchase of a 2021 Police Interceptor from Costars vendor Shults Ford and to finance the vehicle through a WESBANCO municipal lease purchase program.

The current unmarked police vehicle is entering its tenth year of service. There is an opportunity to obtain a leftover 2021 police interceptor from COSTARS vendor Shults Ford to replace the current unmarked car. The price of the new vehicle is listed at \$39,130.00 and with the COSTARS discount of \$4,403.00 and our trade allowance of \$3,800.00 the final cost is \$30,927.00. There will be additional costs for radio, computer, emergency lights and other aftermarket vehicle equipment that would be needed. The total cost would not exceed \$40,000.00. If approved the vehicle would be purchased through the municipal lease purchase program through WESBANCO with the Borough owning the vehicle at the end of the term. The term would be three years with a single yearly payment of \$13,993.00 each year with the first payment being due one year after the initial purchase. The interest rate is 2.2%. The expected service for this vehicle would be eight to ten years since it will be used as an unmarked vehicle.

Motion passed 6-0.

OTHER BUSINESS:

NONE

COUNCIL REQUEST FOR INFORMATION

Council reviewed the monthly request for information spreadsheet and facilities management schedule with all the items updated as of 8/26/2021 this includes any discussion and removal/ addition of items from the previous month.

One item was requested to be added concerning evaluating our Stormwater Ordinance and make appropriate recommendations to council for amendments.

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Reports

Committees Reports:

- Mrs. Hess Main St. Revit. – no report
- Mr. Semel COG – COG is again meeting, and he will attend those meetings as he
can when there is no conflict with council meetings.
Airport Authority – no report
IT – no report
- Mr. Geis Electric – no report
Bldg. /Finance – We will be doing a Bond review to determine if there is good reason
to refinance at this time.
Pension – no report
- Mr. Foyle Pension Committee – no report
Library – no report
- Mrs. Reeb Public Safety/Street/Sidewalk/Storm water – no report
Historical Society – a donation from the Hungarian Club was received by the society.
- Mr. Mathew Water – no report
EMA – no report
Fire Dept. Liaison – site plans for the new building are being
Developed
Shared Services – no report
- Mr. Bayer HRC – meetings will begin again in September
PMC – no report
- Mayor no report
- Manager Noted the borough did receive \$188,561.59 in Recover act funds.
These funds have been placed in a sperate PLIGIT account within the
GeneralFund.

Manager also requested 2 items for Executive Session relating to personnel matters.

Assistant Manager – no report

Solicitor – no report

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Engineer Noted he is compiling a full list of comments and suggestions for the proposed zoning ordinance amendment which will be shared with council and provided at the next public hearing.

Police Chief Noted use of the equipment trailer, parking issues he is dealing with on Clay Street, responding to the complaints relating to ducks on Beaver Street and the plan to increase security camera use for public safety at various locations.

Public Works Director – no report

Zoning/Codes Officer – no report

Time of break (if needed): 8:20 pm; Return: 8:30 pm

Executive Session (if needed) Time: 8:30 pm; Return: 8:56 pm

MOTION TO MAKE AN OFFER OF EMPLOYMENT OF JASON SARVER FOR THE ZONING AND CODES OFFICER POSITION

A motion was made by Mrs. Semel, second by Mr. Foyle, to affirm the email vote on August 20, 2021 to make an offer of employment to Jason Sarver to fill the vacant Zoning and Code Officer position with the following:

- Adjust the Grade Level for the Zoning & Codes Officer position from a grade 18 to a grade 28.
- Affirm the salary level offer to Jason Sarver at \$61,000
- Affirm beginning Jason Sarver as the borough's new Zoning and Codes Officer beginning September 13, 2021.
- This position comes with a standard one-year probation period.

Motion carried 6-0.

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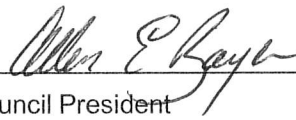
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Being no further business, President Bayer closed the meeting at 8:58 PM.

ATTEST:


Borough Manager


Council President

Approved by me this 13th day of September 2021.


Mayor